University of Adelaide Playing Fields Policy

The Sports Grounds located in the North Adelaide Park Lands at Park 10 (Warnpangga) and Park 12 (Karrawirra) are maintained and used by the University of Adelaide and its Sub-Licence Holders under the Terms and Conditions of a Park Lands Sporting Licence issued by the Adelaide City Council.

This policy covers:

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1. Classification of fields

This policy is in line with the SA Government's Water Restrictions and Prioritising of Sports Grounds Policy. Under the SA Government's Water Restrictions and Prioritising of Sports Grounds Policy, all Sports Fields must be prioritised and graded from Elite to Lower Suburban with the level of maintenance set. In the instance of water restrictions, Park 12 Fields are classed as an '**Elite Level Fields'** and Park 10 Fields is classed as a **'High Level Fields'**.

All remaining playing fields and facilities will always be maintained at a "fit for purpose" level within the SA Government's Sports Fields Maintenance requirements particularly in relation to the use of scarce water resources.

2. Bookings

2.1 AU Clubs:

The AU Sport "field sports" Clubs are allocated grounds by AU Sport for matches and training in accordance with their requirements. All ground hire bookings are made through the AU Sport via adminofficer@theblacks.com.au.

Current agreements of use are:

Club	Area	Time of year
Cricket:	Park 12 No. 1 Park 12 No. 2 Park 10 No. 1 Park 10 No. 2	October to March
Football:	Park 12 No. 1 Park 10 No. 1	April to September
Soccer:	Park 12 3 Pitches Grads Back up pitch on Park 10	April to September (Some pitches from mid March)
Lacrosse:	Lacrosse Pitch Park 10	April to September
Ultimate Frisbee:	The Neck	April to September
Touch:	Park 12 and Park 10	April to September

All Clubs must understand that it is likely that there will be some crossover between seasons due to different start/end dates of seasons. This crossover period will be managed by AU Sport with the best interests of all involved.

2.2 External organisations:

Outside of the requirements of AU Sport Clubs, the fields are available for use by groups within the University or by community Clubs and organisations, for which a preparation charge may be made depending on use. This use is at the discretion of the AU Sport Administration Officer responsible for facilities bookings and subject to

consultation with grounds staff in order to verify that this non-Club use will not be detrimental to the marked fields.

2.3 Casual User:

The University encourages casual users, who are defined as those members of the community that wish to use the Licenced Area for sport and recreation for **irregular or infrequent periods**, to contact the AU Sport to ensure their proposed use of the grounds occurs during periods of time when the University Clubs and Sub-Licence Holders are not scheduled to use the area.

3. Fees:

Booking fees are set by AU Sport and reviewed annually. Additional fees may be incurred for preparation of use, such as line marking.

4. Building Access

Detailed use agreements for the Longroom (Park 12 Grandstand) and the Grads Club Rooms (Park 10) can be found:

- **Longroom Agreement** – an understanding that AU Cricket has priority of Longroom use between October and March, while AU Football has use between April and September. Both Clubs understand that there is likely to be some crossover with the end and start of seasons, but this will be managed by AU Sport.

- **Grads Memo of Understanding** (2011) established between AU Soccer, AU Lacrosse, AU Frisbee, AU Touch, AU Athletics, the Fitness Hub, SA Road Runners and AU Sport.

Both facilities can be hired by external users for a fee and enquiries should be made to adminofficer@theblacks.com.au.

5. Cancellation of use

AU Sport, in consultation with grounds staff, maintains the right to limit, postpone or cancel the use of fields at short notice to preserve the quality of the fields. This could also involve determining the type of boot (studded or not) that can be used on the grounds. This is likely to occur with the case of wet weather or drought. All those affected will be notified as soon as possible for alternate arrangements to be made.

6. Breaches of use

6.1 AU Sport Clubs and External Organisations

AU Sport also reserves the right to cancel bookings with clubs and external organisations in the case of ongoing misuse.

All clubs, which breach this policy, will face the following penalties:

1. All clubs/associations that do not comply with these rules and conditions shall be subject to **firstly a fine of $100.00** and **secondly a ban from use** on University of Adelaide Playing Fields for a period of twelve (12) months.

2. Any subsequent non-compliance by a club/association will result in a ban from using the University of Adelaide playing fields for a period of up to five (5) years, as determined by the AU Sport Board of Management.

3. All AU Sport Clubs that do not comply with these rules and conditions shall not be eligible for or receive any AU Sport grants for that year or the next year.

6.2 Casual User

If it is noticed that a casual user or members of the public are using the fields in an area booked by another user, that the user involves a larger group of people or is using the fields regularly, a nominated AU Sport representative, likely to be an AU Sport Club Committee Member, has the right to politely approach that user, hand them the official **'AU Sport Grounds Use Letter'** explaining the terms of use and process of booking and ask them to leave.

If the casual user becomes aggressive or chooses to ignore the request of the AU Sport representative, the AU Sports representative has the right to call University of Adelaide Security to move the casual user off the field.

If the Casual User feels that they have been inappropriately dealt with, they can contact the AU Sport General Manager to discuss the matter. If the matter cannot be resolved informally, the AU Sport General Manager will deal with the matter using the steps outlined in the '**AU Sport Complaint Handling Policy'**.

7. Maintenance

AU Sport has a duty of care to ensure that the fields are maintained and safe for use. Any damages or incidents/near misses resulting from maintenance issues need to be reported to AU Sport in order that they can be addressed.

The University meets the lease maintenance costs for the provision of grounds and buildings for sport and recreation; and a close working relationship is maintained between the General Manager of AU Sport and the grounds staff in order to maximise efficiency in regard to provision, maintenance and preparation of grounds.

8. Rules of use

8.1 Alcohol on Sports Grounds

In line with the '**AU Sport Alcohol Policy'**, the unlicensed sale or consumption of alcohol on University of Adelaide playing fields and buildings outside of licenced areas is strictly prohibited.

The serving of alcohol in glass containers on University of Adelaide playing fields or in buildings on those playing fields is strictly prohibited, except that alcohol shall be allowed to be served in glasses in the Longroom, where a licensed bar operates.

All clubs/associations that use any of the University of Adelaide's playing fields are expected to familiarise themselves with the AU Sport Alcohol Policy and are responsible for the enforcement of the Policy in relation to both their own members and supporters and also those of visiting teams.

8.2 Smoking on Sports Grounds

As stated in the '**AU Sport Non-Smoking Policy'**, smoking is strictly prohibited in all buildings and parts of buildings (including toilets) within the Sports Grounds, incorporating areas adjacent to buildings where cigarette smoke can accumulate and drift back into a building.

All clubs/associations that use any of the playing fields are responsible for the enforcement of the AU Sport Non-Smoking Policy in relation to both their own members and supporters and also those of visiting teams.

AU Sport recommends that the following practices be applied to all sporting and social events that it endorses:

- No smoking shall occur at or near sporting events. This practice shall apply to coaches, players, trainers, officials and volunteers.
- Social events shall be smoke-free, with smoking permitted at designated outdoor smoking areas.
- Coaches, officials, trainers, volunteers and players will refrain from smoking and remain smoke-free while they are involved in an official capacity, both on and off the field.

8.3 Lights and Fobs

Lighting at Park 12 and Park 10 are fixed to turn on and off at pre-determined times during the year to suit the needs of the users.

Each AU Sport Club that requires regular use of the lights is given a fob to activate the lights at these pre-determined times. AU Sport maintains a record of those who have fobs and they are required to return their fob at the end of their season.

If a fob is lost, it must be reported to AU Sport and that club will be charged for the replacement cost.

There is no additional cost for the use of the lights for an AU Sport Club; however, if an external user of the Park 12 and Park 10 areas wishes to use the lights for the duration of their booking, an additional fee for lights would occur.

8.4 Access to Buildings

AU Sport Clubs may gain access to buildings on the Park 10 and 12 areas depending on their requirements.

Each AU Sport Club that requires regular use of a building is given keys to access the building. AU Sport maintains a record of those who have keys through a key register. If keys are lost, the incident must be reported to AU Sport and that club will be charged for the replacement cost.

Some buildings on Park 10 and 12 can be hired at a cost by external users. External users must contact AU Sport on adminofficer@theblacks.com.au if they are interested in accessing these buildings. Adelaide University Security will then be notified on who is using the buildings and when for safety reasons.

There are public toilets, including disability access, located at the back of the Park 12 Grandstand and located at the new Grads Clubrooms, which are accessible at all times. Both of these toilets have surveillance and are regularly checked.

8.5 Parking and use of Vehicles

In line with the Adelaide City Council licence conditions, parking of any vehicles in the Park 12 Grandstand Car Park without a valid parking permit is strictly prohibited.

The driving/riding and/or parking of any vehicles of any description on University of Adelaide playing fields without a valid parking permit is strictly prohibited.

All clubs/associations that use the playing fields are responsible for the enforcement of this policy in relation to both their own members and supporters and also those of visiting teams.

8.6 Major Events and Parking Permits

If the Adelaide City Council pre-determines that a ‘Major Event’ is taking place at the Adelaide Oval, AU Sport can pre-arrange to obtain parking permits from the Adelaide City Council to ensure community sport can still be played on the Adelaide University Ovals.

The permits will be evenly distributed to both home and opposition teams, based on how many permits have been allocated from the Adelaide City Council, prior to the ‘Major Event’.

The parking permits allow parking in the two hour restricted areas on both War Memorial Drive and within North Adelaide (subject to change). The car parks on MacKinnon Parade will remain a 10 hour zone to cater for the long term parking needs of staff (esp. hospital staff working late night shifts) within the precinct.

There are a limited number of permits available and AU Sport recommends that teams car pool and make use of public transport.

8.7 Signage

In line with the agreement with Adelaide City Council, sponsors signage is only allowed to be visible on competition days. It must not be visible at all other times.

Signage promoting club events and recruitment drives are allowed but are only allowed up for a reasonable time prior to the event, maximum one month.

8.8 Barbeques and/or Fires on Sports Grounds

The use of barbeques and/or fires on the playing fields is strictly prohibited. The use of barbeques on concrete or paved pathways surrounding buildings on the playing fields will only be permitted if the requesting user agrees to comply with the following provisions:-

a. Only gas-fuelled barbeques will be permitted to be used at the playing fields. The lighting of wood fires is strictly prohibited.

b. A control method (such as cardboard etc) must be placed under the barbeque to prevent fat and oil from being split on paved areas or any nearby brickwork;

c. The fat run-off and splatter from the barbecue must be contained and collected while cooking and disposed of properly, ie not onto lawns or garden beds or into the stormwater system;

d. Sufficient waste bins are to be provided for patrons

e. If any stains are left on any surfaces, including grass, the club agrees to pay the full cost of removing the stains/repairing the damage.

Location of BBQs

Park 12 (Main University Oval)

All barbeques must be held entirely within the grandstand car park or outside of the fence surrounding the playing fields, or as directed by the AU Sport.

Park 10

It is preferred that all barbeques be held on the northern side of the oval closely adjacent to the dirt jogging/running track.

Permission via email to AU Sport to hold barbeques at the playing fields must first be obtained from the AU Sport at least seven (7) days prior to the holding of the barbeque, unless an ongoing agreement is in place.

All conditions imposed by AU Sport on the holding of a barbeque at the playing fields must be strictly adhered to by those holding the barbeque. Those holding a barbeque will responsible for any damage caused by or during the permitted barbeque and shall be held fully liable to pay for all such damage.

8.9 Marquees and pegging

If an AU Sport Club or external group/club wishes to use marquees and pegging for events on the Park 12 and Park 10 ovals, they must be granted permission from AU Sport prior to the event. The AU Sport will notify the ground staff to mark out the irrigation, in order that users know where not to place marquees and pegs.

Users that do so without permission will be fined and ongoing bookings could be in jeopardy. The user will be liable for any damaged caused.

AU Sport Clubs may wish to hire the AU Sport marquees for a small cost. Marquee hire fees are set by AU Sport and reviewed annually.

8.10 Rubbish

All users of the Park 12 and Park 10 Ovals are asked to clean up after themselves and all clubs/associations that use any of the playing fields are responsible for the enforcement of this in relation to both their own members and supporters and also those of visiting teams.

If excess rubbish is left on the ovals, a fine of $100.00 will be charged to the group using the area.

Additional bins can be requested via AU Sport at a cost.

8.11 Lost property

Any lost property reported to AU Sport is handed to University of Adelaide Security to manage.