



## **RISK MANAGEMENT POLICY STATEMENT**

Approved by AUSC Committee July 2018

### **Rationale**

Risk is inherent in the nature of the operations and undertakings of Adelaide University Swimming Club (AUSC) and its members.

One of the primary responsibilities of AUSC is to manage these inherent risks as effectively and efficiently as possible.

The AUSC Risk Management Policy is designed to create a system of risk management within the AUSC that is both appropriate to the nature of the association and manageable within the constraints inherent in that nature.

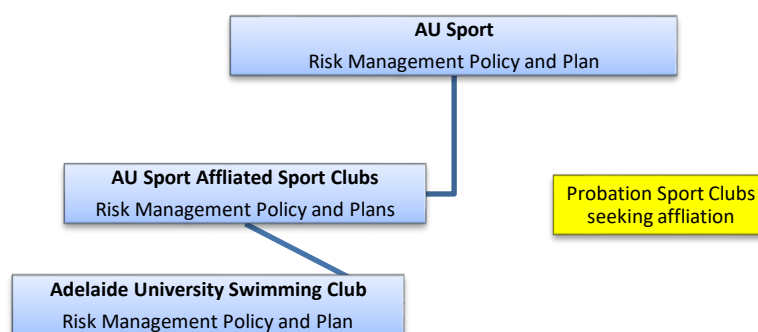
### **Policy application**

This policy applies to:

- AUSC members and volunteers
- AUSC employees
- AU Students participating in AUSC approved and managed events.

### **Policy coverage**

The Policy applies to all operations and undertakings of the AUSC.



### **Responsibility for management of risk**

All employees, volunteers, officials and members have a duty of care and are responsible for ensuring that risks to themselves, to others and to the AUSC and AU Sport, are minimised.



## **AUSC employees**

The AUSC has ultimate responsibility for ensuring that risk is managed effectively and efficiently. AUSC employees, on behalf of AU Sport, will:

- Ensure that risk management is an intrinsic part of their work responsibilities and that all decisions made by the Committee and staff are made in line with this policy.
- Allocate appropriate funds for the development, training and review of the Policy as required
- Review AUSC risks on an annual basis with the completion of the “AU Sport Risk Management Audit” and ensure that appropriate management of risks are in place
- Ensure that all members of the committee are aware of:
  - this policy and its scope
  - their requirements and need to risk manage
  - ensure that they are implementing sound risk management practices
- Actively encourage reporting of risk, real and potential, in order that such risks can be managed appropriately

## **Clubs and their members**

There are risks specific to every sport club affiliated to AU Sport. Each club will complete, with the assistance of AU Sport, a Risk Management Assessment Plan that addresses both the specific risks associated with the activity in which their members participate and risks common to many clubs.

Club Administrators will be required, on an annual basis, to complete a Risk Management Audit, update their Risk Management Assessment Plan and provide a copy of their Audit and Plan to AU Sport. Clubs are also encouraged to undertake a Risk Management Review.

Clubs that do not abide by the AU Sport Risk Management Policy will run the risk of disaffiliation from AU Sport.

